



REQUEST FORM

ESTABLISHED 1860

Personal Information:

Full Name: _____
(registered name in school) Surname Given Name(s)

HKID#: _____

Date of Birth: _____
(day) (month) (year)

Last class attended: (e.g. 5X, U6A) _____

Date of departure: _____

Current Contact Details:

Telephone Number (local HK number): _____

Email Address: _____

Mailing Address: _____

Details of Request:

(Please provide addressed envelopes for each destination, postage not necessary)

Official Transcript: _____ (state quantity)

Reference: _____ (state quantity)
(please fill in all forms and sign if necessary)

Proof of School Attendance: _____ (state quantity)

Certified Copies of Documents (e.g. report cards, HKCEE results):

_____ (please provide details of request)

Others:

_____ (please provide details of request)

Signature

Date