

DIOCESAN GIRL'S SCHOOL
Plan on the Use of Capacity Enhancement Grant in 2005 / 06 School Year

Means by which teachers have been consulted: Staff Meeting discussion

No. of Operating Classes: 27

Task Area	Major Area of Concern	Strategies / Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method of Evaluation	People Responsible
Curriculum Development	Preparation for NSS Curriculum	To provide resources to the English and Chinese Departments for School-based Assessments (SBA) and to strengthen teaching and learning of the languages	To enrich resources for SBA and for the teaching and learning of the two languages	From 1st September 2006 onwards	Purchase of Resources: \$33,000 \$18,000 and \$15,000 as requested respectively by the English and Chinese Departments for the purchase of Digital DVD camcorders, accessories for video recording and other teaching resources	- The recording of SBA sessions - The use of new titles, movies and other resources purchased	- Feedback from teachers using the resources - Development of resources for teaching	- Heads of the English and Chinese Departments

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Curriculum Development	Preparation for NSS Curriculum	Employ teaching (5) and supporting staff (3) to shoulder the teaching duties and assist with the implementation of SBA in the English and Chinese Departments	Teachers to be given the support needed to tackle the work involved in the preparation for the NSS Curriculum and to implement the new SBA components	March – August 2006	Salary of the additional teaching and supporting staff employed: \$462,933.2 English Dept: \$121,118.4 (\$19,381.8 and \$804.7 per month for 2 part-time teachers for 6 months, MPF included) Chinese Dept: \$101,839.5 (\$16,973.3 for a	- The implementation of SBA in the English and Chinese Departments - Percentage of teachers whose workload has been relieved	Performance appraisal on the staff employed	The Heads of the Departments concerned

					<p>full-time teacher for 6 months, MPF included)</p> <p>Mathematics Dept: \$126,725.8 (\$21,121 for a full-time teacher for 6 months, MPF included)</p> <p>Music Dept: \$42,934.5 (\$7155.8 for a full-time teacher for 6 months, MPF included)</p> <p>IT Dept: \$41,965 (\$1251.3 and \$5732.9 for 2 IT assistants for 6 months, MPF included)</p> <p>School Office: \$28,350 (\$4725 for an office assistant</p>			
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					for 6 months, MPF included)			
					Total planned Expenditure: \$495,933.2			